

# Ascentis **Entry 3 Award and Certificate**

in

**Employment, Digital and  
Community Engagement Skills for  
English Language Learners**

## **Rule of Combination**



**Ofqual Numbers:**

**Award: 603/5974/2  
Certificate: 603/5975/4**

Ofqual Start Date:

01/08/2020

Ofqual Review Date:

31/07/2022

Ofqual Certification Review Date:

31/07/2023

# Qualification Overview

The main purpose of this qualification is to enable learners to gain the practical and personal skills for work and further study while improving their knowledge and use of the English language. The qualification offers a flexible and broad range of topics which can be tailored to learners' needs to help them to gain new skills and knowledge. The phenomenon of a plateau for language learners is well known. Learners reach a certain point in their ability to communicate in the target language (in this case English) and then find it difficult to move beyond it.

This qualification will allow ESOL learners to progress in the areas of employability, study skills, digital skills, and personal skills with the language skills they have already acquired but also to work on their language skills to overcome the plateau phenomenon. This will allow learners to work on their language skills in a more contextualised setting than ESOL Skills for Life, allowing for a varied approach to teaching and a focus on content while addressing the issues in the following ways:

- Productive competence can be improved in terms of speech and portfolio preparation
- The topics covered in the qualification can have more complex and less “everyday” transactional themes
- The topics covered will increase lexical range
- A more collaborative approach to building up a portfolio may allow for more natural speech to be used
- Teachers will be able to recognise and address fossilised language errors
- The topics covered will develop real life practical skills for enhancing life and work opportunities

There are several features of this qualification that make it very appropriate for its target learners:

- Unit certification is available for each of the units
- The qualification builds on language skills gained during ESOL Skills for Life courses and enables learners to continue to improve their English in a contextualised, relevant and practical way
- Verification and certification can be offered throughout the year, allowing maximum flexibility for centres
- Evidence can be generated within a wide range of organisational contexts allowing the qualification to meet the specific occupational requirements of the learners

## Aims

The aims of the qualification are to enable learners:

- 1 Overcome barriers to entering work
- 2 Use language skills for a practical and functional purpose
- 3 Develop language skills for study and work
- 4 Develop language skills in a practical and functional way to enable progression
- 5 Develop real life practical skills for enhancing life and work opportunities

## Target Group

These qualifications are aimed at a range of learners, including those learners who would benefit from an individualised curriculum. They are designed to support those who wish to develop their English alongside their study and interpersonal skills in order to progress in learning or employment.

## Regulation Codes

Ofqual Regulation Numbers:

- Ascentis Entry Level Award in Employment, Digital and Community Engagement Skills for English Language Learners (Entry 3) – 603/5974/2
- Ascentis Entry Level Certificate in Employment, Digital and Community Engagement Skills for English Language Learners (Entry 3) – 603/5975/4

## Assessment Method

All units are internally assessed through the learner building up a portfolio of evidence that covers the relevant assessment criteria, internally assessed and verified by the centre and then externally verified by Ascentis.

On completion of the learners' evidence for either the individual units or the award/certificate/diploma, the assessor is required to complete the Summary Record of Achievement for each learner. The Summary Record of Achievement asks assessors and the internal verifier to confirm that the rules of combination have been followed. This is particularly important in cases where a learner has taken units at different levels. The Summary Record of Achievement form is provided in Appendix 1.

Centres are required to retain all evidence from all learners for external verification and for four weeks afterwards should any appeal be made.

# Rule of Combination

Award: Learners must achieve a minimum of 6 credits and a maximum of 12 credits from any of the optional groups.

Certificate: Learners must achieve a minimum of 13 credits and a maximum of 24 credits from any of the optional groups.

## Entry 3 Award and Certificate in Employment, Digital and Community Engagement Skills for English Language Learners (Entry 3)

Award Minimum credits: 6  
 Minimum credit value at level of qualification: 6  
 Award maximum credits: 12  
 Certificate Minimum Credits: 13  
 Maximum Credits: 24

### Group A - Optional Units - Employment

Title	Level	Credit Value	GLH	Unit ref
Developing Skills for Gaining Employment for English Language Learners	E3	4	40	T/618/1711
Health and Safety Awareness for English Language Learners	E3	2	20	A/618/1712
Preparing for a Recruitment Interview for English Language Learners	E3	2	20	F/618/1713
Recognising Employment Opportunities for English Language Learners	E3	2	20	J/618/1714
Skills for Employability for English Language Learners	E3	4	40	R/618/1716

### Group B - Optional Units – Digital Skills

Title	Level	Credit Value	GLH	Unit ref
Computer Basics for English Language Learners	E3	1	10	H/618/1719
Computer Security and Privacy for English Language Learners	E3	1	10	D/618/1721
Data Management Software for English Language Learners	E3	2	20	K/618/1723
Presentation Software for English Language Learners	E3	2	20	T/618/1725
Spreadsheet Software for English Language Learners	E3	2	20	F/618/1727
Using Computers for Family Learning for English Language Learners	E3	2	20	L/618/1729
Word Processing Software for English Language Learners	E3	2	20	J/618/1731

Group C - Optional Units – Community Engagement				
Title	Level	Credit Value	GLH	Unit ref
Diversity in UK Society	E3	3	30	L/618/1732
Engaging with Schools	E3	3	30	K/617/6313
Planning for Personal Development for English Language Learners	E3	1	10	R/618/1733
Rights and Responsibilities of UK Citizenship for English Language Learners	E3	4	40	Y/618/1734
The Local Community for English Language Learners	E3	1	10	D/618/1735
Volunteering for English Language Learners	E3	2	20	H/618/1736
Credits from equivalent Units: Please contact the Ascentis office to request equivalences, and ask to speak to a member of the Qualifications Development Team.				
Credits from exemptions: Please contact the Ascentis office to request exemptions and ask to speak to a member of the Qualifications Development Team.				

## Guided Learning Hours (GLH)

The recommended guided learning hours for this qualification is 60 for the Award and 130 for the Certificate

## Total Qualification Time (TQT)

The total qualification time is 60 for the Award and 130 for the Certificate

## Age Range of Qualification

This qualification is suitable for young people aged 14–19 and adult learners.

# Contact & Further Information

New Centres please email [hello@ascentis.co.uk](mailto:hello@ascentis.co.uk) or call 01524 845046

Existing Centres please visit the Login area of our website to view the full specification

Product Development for enquiries please email [development@ascentis.co.uk](mailto:development@ascentis.co.uk)